

BELMONT SMALL BUSINESS AWARDS APPLICATION FORM

Complete this section and send it with your completed entry to the Belmont Business Enterprise Centre Inc. 7 Fairbrother Street, Belmont WA 6104. Tel: **9479 3777** Fax: **9479 3888** Email: **awards@belmontbec.com**

CLOSING DATE FOR ENTRIES
Monday 5pm, 10th October 2005

The Belmont Small Business Awards provide recognition and encouragement for the professionalism of small business in the Belmont region and Western Australia.

By entering the Awards you have the opportunity of gaining publicity for your business as well as increased business opportunities at local, state and national levels.

BUSINESS NAME:.....

TRADING AS:.....

ADDRESS:

..... P/CODE:.....

POSTAL ADDRESS:

..... P/CODE:.....

PHONE No:..... FAX No:.....

EMAIL:..... WEB:.....

CONTACT NAME:.....

POSITION/TITLE:

TYPE OF BUSINESS:

- Manufacturing Trades Professional Services
 Retail / Wholesale Other (Please specify).....
 Home Based

STAFF No's:
(including owners - equivalent to full-time)

How long has your business been operating?.....

PREFERRED AWARD CATEGORY OF ENTRY

I have complied with the entry requirements, read and understood the Guidelines relating to the Belmont Small Business Awards and I accept the judges' decision as final.

Signature:.....

Position/Title:.....

Date:.....

How did you become aware of the Belmont Small Business Awards?
(please specify)

Nominated by: (if applicable)

Name:.....

Business:.....

Address:.....

Phone:..... Fax:.....

BELMONT SMALL BUSINESS AWARDS AWARD CATEGORIES

WRAY & ASSOCIATES
MOST INNOVATIVE ENTERPRISE



BELMONT BEC BEST NEW BUSINESS AWARD

DESIGNEDGE FASHION INCUBATOR
QUALITY CUSTOMER SERVICE



BELMONT FORUM BEST RETAIL BUSINESS

SOUTHERN GAZETTE
COMMUNITY SPIRIT AWARD



TEXTILE, CLOTHING, FOOTWEAR RESOURCE CENTRE OF WESTERN AUSTRALIA
VOLUNTEER OF THE YEAR

COMMUNICARE FAMILY AND EMPLOYMENT SERVICES
BEST STAFF TRAINING AWARD



BUSINESS & PROFESSIONAL WOMEN WA
BUSINESS WOMAN OF THE YEAR

WESTWAYS COLORGRAFIX
BEST MARKETING AWARD



SMALL BUSINESS DEVELOPMENT CORPORATION HOME BASED BUSINESS AWARD

DESIGNEDGE - TCF AUSTRALIA UNCOVERED TCF ACHIEVER AWARD



CITY OF BELMONT
ENVIRONMENT AWARD

PERTH AIRPORT
EXPORT AWARD



BURSWOOD INTERNATIONAL RESORT CASINO BEST TOURISM AWARD

ROTARY CLUB OF BELMONT
ENTERPRISE OF THE YEAR



BELMONT SMALL BUSINESS AWARDS 2005

An invitation to be part of
Belmont's Prestigious Business Event



Supported by:



Proudly Conducted by



★ Award Sponsors ★

• Belmont Forum • Burswood International Resort Casino • Belmont Rotary Club
Business and Professional Women of WA • City of Belmont • Communicare Family and
Employment Services • Perth Airport • Small Business Development Corporation • Southern
Gazette Community • Textile Clothing Footwear Resource Centre of WA • Westways Colorgrafix
Designedge Belmont • Belmont BEC • TCF Australia Uncovered • Wray & Associates

www.belmontbec.com/awards2005.html



Other projects of the Belmont BEC include:

Textile, Clothing Footwear Resource Centre of Western Australia Inc - provides support and assistance to the textile, clothing, footwear and leather industry of Western Australia in the areas of trend development, sourcing, quality, planning, marketing, networking and opportunities for the growth and development of the WA textile and fashion industry. www.tcfwa.com



Designedge Fashion Incubator Belmont - the first non profit retail fashion incubator in WA to showcase the talent & skills of WA fashion designers to the public, retailers and agents. Supported by Belmont Forum Shopping Centre www.designedge.net.au



Belmont Business Mentor Service - coordinating support and assistance to new and existing businesses through a local business mentoring program. Supported by the City of Belmont and SBDC.



MultiCultural Business Support Services - providing specialised support, business skills workshops, mentoring and networking opportunities in the areas of cross cultural communication and understanding cultural diversity. www.belmontbec.com/multicultural.html



Designedge - TCF Australia Uncovered - providing business development workshops, online mentoring, networking and business matching to creative women in regional and isolated Australia. This project has a focus on indigenous, multicultural and young women and is an Australian Government funded service under the Small Business Enterprise Culture Program. www.tcfaustralia.com



Belmont Designedge Innovation Festival - coordinating events, workshops, speakers, networking and displays to celebrate inventors, innovation and technology in business and TCF industry. As associate festival of the Australian Innovation Festival www.ausinnovation.org



Australian Designer Showcase - providing marketing and promotional opportunities for WA and national fashion designers at state, national and international exhibition events at Conscious Living Perth, Fashion Exposed Melbourne & Sydney, Mercedes Australian Fashion Week, World Boutique Hong Kong Fashion Week, Labels Asia - Asia Fashion Week Singapore.



Belmont designedge 'after hours' - providing guest speakers, fashion parades, and networking for the fashion industry and small business on the last Wednesday of each month at designedge fashion incubator Belmont Forum Shopping Centre.



Belmont Designedge Fashion Festival - coordinating parades, events, workshops, speakers, displays, competitions and networking to support, encourage and celebrate creativity.



Belmont Clothes Library - virtual Clothes Library assisting the community with resources and information on Dressing for Success and assisting with the establishment of Clothes Libraries for the unemployed locally, nationally and internationally. www.belmontbec.com/clothes.html



Business Workshops for Youth - providing information and inspiration to young people to make income from their hobbies and to consider self employment as a life option. www.belmontbec.com/youth.html



Belmont Business Club - Providing new opportunities, business networking and virtual small business incubator support services.



Belmont Business Enterprise Centre Inc.



Pictured: Belmont BEC Manager Carol Hanlon, Deputy Premier Eric Ripper Member for Belmont, Belmont BEC Chairman Theo Pabst (featured at the opening of designedge fashion incubator)

Belmont BEC Committee of Management Chairman Theo Pabst, Vice Chair & Treasurer Stephen Choo, Secretary Jasmyn Mumme, Bill Sidebottom, Geoff Pinkus, Marion Blair, Peter Leutenegger, Paul Cole and Mike Cheam. Patron Louise Percy

Belmont BEC provides business counselling and guidance for those persons wishing to start a new business or for existing businesses to improve or expand. Belmont BEC can put you in touch with specialist advisors, assist with business planning, marketing, exporting, provide trade information, organise a business workshop or help you through the maze of government departments and regulations. All discussions are confidential. www.belmontbec.com

Belmont BEC is a non-profit community-based association. The Committee of Management consists of local business leaders who offer their services in an honorary capacity. The Centre is supported by the Small Business Development Corporation, City of Belmont, Belmont Forum & Australia Post.

ARE YOU ELIGIBLE ?

Any business* or organisation located in the City of Belmont is eligible to enter which includes Ascot, Belmont, Cloverdale, Kewdale, Newburn, Reclife and Rivervale. The Home Based Award winner can be located anywhere in the Perth Metropolitan area and will also receive a cash award of \$500. The TCF Achiever Award and Business Woman of the Year Award may own and/or operate a business anywhere in Western Australia. Entry is free. It is a condition of entry that entrants agree to their business being profiled in the media and on the Belmont BEC web site.

How we Judge - The Judging Panel consists of business people selected for their specialist small business knowledge. Judges have the right to place entrants in an alternative category, if they deem necessary. Finalists will be notified and asked to provide additional information if required by the Judging Panel. The Judges' decision is final and no correspondence will be entered into. **Confidentiality** - The information contained in this entry will remain confidential and will only be accessible to the Judging Panel.

We will happily Assist! - Participating businesses can nominate to have a Curtin University School of Management, university student assist them with their business award preparation and submission entry; numbers are limited so book early! Belmont BEC also provides guidance and support in preparing your submission with Award Information Sessions. Award Kits available \$16.50 each. Please contact us on 94793777 for bookings or email awards@belmontbec.com

AWARDS PRESENTATION EVENING

A 'NIGHT OF STARS' AWARD PRESENTATION EVENING
Burswood International Resort Casino
Plaza Ballroom East

Monday October 24th 2005, 6.00pm to 8.00pm
Tickets \$44.00 (GST Inc.) Inc Drinks, Savouries & Entertainment
Bookings now available - Dress Code: Cocktail /Lounge Suit
Phone 9479 3777 Email awards@belmontbec.com

AWARD EVENING HIGHLIGHTS

BELMONT BUSINESS DISPLAY
designedge fashion parade designedge model search
www.belmontbec.com/awards2005.html
www.designedge.net.au

GUIDELINES

Please attach your entry consisting of a minimum of four pages (A4) describing your business and why you believe your business deserves an award. This should include answers to the following questions. Any additional information you wish to include to support your entry will also be taken into consideration.

- Does your business have a business plan? Yes No
- Has your business had financial growth? Yes No
if yes, what percentage growth?.....
- How do you determine customer satisfaction?
 Observation ID Customer Surveys Telemarketing
 Focus Groups Direct Mail Response
 Other (please specify).....
- Has your business introduced any innovative technological, production, service or marketing ideas during the last year?
Yes No Do you have a website? Yes No
if yes, please provide a brief description.....
- Has your business invested in staff/management training in the last year?
Yes No
if yes, please indicate the level of investment up to \$1,000 up to \$5,000
- Has your firm has contributed towards the environment. Yes No
e.g. this can include a new product development, your organizations energy saving methods and/or R & D projects you are involved in sustainable environmental practices.
- What products and services do you provide?.....
- What are the three key strengths that make your business successful?
1
2
3
- What do you hope to achieve in the next twelve months?
.....
- Are you exporting, or planning to export in the future? Yes No
Country of Interest.....